

CCDRA Monthly Meeting (ZOOM)

December 3, 2020

I. Call to order

John Robinson called to order CCDRA Monthly Meeting at 10 am on December 3, 2020 via zoom.

II. Roll call

Attendees included John Robinson, Jami Turner, Kitti Hardison, Kristy Kulberg, Mark Pickett, Heather Riddle, Jim Hackett, Rev Steven Savia, Briles Johnson, Rusty Cready, Garrett Pearce, Madeline Puckett, Brian Donahue, Seratha Currence, Natasha Goodwill, Phillip Triplett, Antoinette Boskey, Sandra Phelps, Jowita Zerilli, Joanne Rivens, Brad Piland, Tammy Callahan, Lorie Andrews, Heather Storer, Karen (Swiss Bear), Michelle Hooper, Colleen Roberts, Luz Isanabria-Reyes

Briles Johnson was permitted to give her report because she was unable to stay for the duration of the meeting. Briles stated there is a new County Alert System that is updated weekly with COVID-19 information. This tool has really good information for individuals, businesses, communities and government entities. Counties are categorized in three color-coded tiers which are yellow, orange and red. Link to the COVID -19 County Alert System: <https://covid19.ncdhhs.gov/dashboard/county-alert-system>.

Motion for November Meeting minutes introduced by John Robinson. Minutes for November CCDRA Monthly Meeting was sent out via email to each committee member. Minutes were accepted by committee.

III. Open issues

- a) Treasurer's Report submitted by Kitti Hardison. Amount on hand is \$331,141.11. One grant request for 30,000 for this month and January from World Renew is pending and FY 2020 PDA grant is pending approval.

IV. Organizational Reports

- a) Habitat – (Antoinette Boskey) Completed three homes this month, which makes a total of 40 homes. Doing assistance for five homes just picked up. David Hobart is our new repair site supervisor.
- b) Fuller Center – (Rusty Cready) Twenty-four homes in Craven County. Finished up two more in December with last grant to be spent by 12.15.2020. Able to add two more homes with completion by the 26th and two carry-overs.
- c) Baptist Men – (Mark Pickett) Currently have 66 open job list. Completed seven homes in the past thirty days. Have a mix of full repairs v/s small repairs. Actively working Craven, and Pamlico Counties with only one or two jobs in Jones County. John Robinson ask how are things going at the volunteer site. Mark replied, very slow. Very few volunteer teams are staying at the site. Have reached out to local groups. Day trippers help keep a little work going. John Robinson then asked about Mark about Baptist's written protocol for their site. Mark replied they do have one in place and will send it to him via email today. John Robinson further goes on to explain we are trying to see what everybody is paying attention to and how they are framing their COVID-19 protocol for commonality instead of trying to re-invent the wheel.

- d) CCDRA Rebuild – (Kitti Hardison) Finished 4 projects in Vanceboro area. Will start two more projects soon. Working on getting homes tarped when volunteer teams become available.
- e) Rebuild NC – (Tammy Callahan) reported a committed award in the amount of 82.6 million dollars for Craven County alone. Most of the phase two, 154 applicants have not made it to award status or is just getting to this point. Rebuild NC Office is still at the drop-off stage only for applicants. John Robinson asked if there is a sense of what the potential might be for Craven County. Tammy replied she can pull the numbers and Craven County was the second most projected from Hurricane Florence. John Robinson goes on to explain that as you can see from his email yesterday how the prioritization of funds and directing of volunteer labor towards projects that are not being done by UMCOR. There are two risk, (1) somebody get left behind that we did not know about and (2) duplicated efforts by doing something UMCOR has already done. Need to figure out a template when reviewing a case and how it maybe a potential for Rebuild NC. Tammy stated NC Rebuild has been instructed they can give minimal information on client without a communication designee form, we can let them know if Rebuild NC have an application on the client. Kristy Kulberg explain this information is very helpful because it can be difficult connecting with clients to get the form. John Robinson suggested a template with four to five indicators, set of criteria to evaluate if a case is a potential Rebuild NC case or not. Tammy stated a template can be put together for this purpose. Kristy Kulberg added CCDRA has much of this information. She and Tammy has been in constant communication and Kitti, Joann and herself review cases multiple times. Mark Pickett ask if there was a timeline for the 154 cases to go out for bid? Tammy response was no as they are still finishing up phase one. No phase two cases have reached construction status yet. Rusty Cready replied we are licensed contractors, grant dollars are evaporating quickly, got qualified in September and we have not seen any bids come out. Tammy replied HUD new requirements are that all homes be inspected but she can get some numbers and if we can help with rebuild process, there is no need to use LTRGs' dollars. Mark Pickett ask as far as qualifying applications something we need to deal with Tammy directly or go through CCDRA? Antoinette replied she and Kitti have a form to send to rebuild partners to help prevent duplication. John asked Antoinette Boskey, once the form is received and returned, can you collaborate with Tammy to prevent duplication of cases. Antoinette replied yes. Kitti added, this procedure will be done on a monthly basis. Joanne Rivens reiterated the importance of this information as she explained her experience with several resources working with a home. John Robinson explained not all rebuild groups are doing the same work, it is possible that two rebuild partners maybe needed for a single home. Antoinette Boskey also added that a lot of Habitat clients does not know who their case manager is with Rebuild. Tammy explained case managers should be reaching out to their clients as soon as they receive the case and they are required to reach out to them at least once a month. Mark Pickett added clients do not know who to reach out to because they have talked with so many people. Tammy explained that there are lots of steps when dealing with grant money which need to be explained from the resource side as well as the client side. Mark Pickett ask about a policy in place when a client does not qualify for Rebuild NC to the LTRG or other resources. Antoinette explained that even when the case goes to Rebuild NC, CCDRA does not close the case but continue to follow it until the client home is done. Tammy's reply to Mark, she would have to speak with case management to find out their criteria. John added, he is sure Phil will be glad to send a list of LTRG's and contact information for referrals. Our list is still open. Joann asked Tammy if a client is denied by Rebuild NC, is it possible to get them to sign a release of information form so the LTRG will not have to request this information again from the client. Tammy response was she would have to say no but she will research this question further. Antoinette asked the question if they signed a release with CCDRA, would Rebuild NC be able to release client information. Tammy replied she do not know but will check. John and Kristy also explain the different forms CCDRA has in place to safeguard clients' information. John asked Kristy to send these forms to

Tammy as he explained we do have a Routine Use Designation between CCDRA and FEMA so we have access to FEMA records. Jim Hackett ask if the monthly report will show current client information. Kitti replied the report will show who is currently with the client which will be easy to track in our database as soon as we receive the list and update the database which we hope to start in January.

- f) Legal Aide – (Brad Piland) LTRGs’ need to be the spoken recovery wheel to the point wheel the organization know who is in the system and feed it to the local groups. We are still helping with rebuild applications. Our office first contact LTRG to see if the client has an application as we can get out there and get information. We are still helping client with Rebuild applications, some of the tricky cases. We are being very cautious as to how we are getting out there but we are trying to help people who have trouble getting documents. Our project is trying to work on legal issues and clearing hurdles and getting recovery monies and construction We are also trying to prevent future legal issues for those who are getting new or repaired homes. One way we are doing this is through valid wills so the next time there is a storm, this will not be an issue.
- g) NC Emergency Management- (Phillip Triplett) Privacy issue we ran into with FEMA which involve HUD money which involve federal money, we arrange to meet in shelters with various groups of interest where all parties shared information which was made part of the check-out process. According to FEMA, because everyone was willfully sharing information. Several training will be sent out. Luz also commented on actively working with communication to groups and will be putting together a training for the Hispanic population as she is attempting to reach out to them as well.
- h) Case Management- (Kristy Kulberg) - Continue to review cases and get them back to case management. Joanne and three other volunteers are still active with CCDRA
- i) Communications-(Jami Turner) – Working with reporters on Home for Christmas reports. Need something concrete when it is presented. Mark stated he had reached out to the media with no response. Antoinette asked if it has to be necessarily moving back home? Jami stated they want more of the feel good stories so home that are fixed is part of it. John asked Antoinette, Mark and Rusty to work with Jami on this project.
- j) Emotional & Spiritual Wellness- (Jim Hackett) –Did not have a good response to ESW due to Mumfeast. Next week meeting with flyers for ESW. Jim also stated that maybe it time to deal with COVID-19 as many families are struggling.
- k) Nominating Committee – (Sandra Phelps) Names brought forth were Antoinette Boskey Chadwick – President, Blake Wiggs – Secretary, and Jim Hackett – Treasure with Vice President position open. Nominations were moved and properly second. Motion carried.

Next meeting will be January 7, 2021.

V. Adjournment

John Robinson adjourned the meeting at 11:15

Minutes submitted by: Lorie Andrews /Office Manager/Craven County Disaster Recovery Alliance